

ANNUAL PROCUREMENT PLAN 2023-24

Agency: Bangladesh Oceanographic Research Institute (BORI)

Ministry: Ministry of Science & Technology

Head of the Procuring Entity (HOPE): Director General, Bangladesh Oceanographic Research Institute (BORI)

Procuring Entity: Director General, Bangladesh Oceanographic Research Institute (BORI)

Code: 3-2605-3050

Code	Description of Procurement Package/Services	Unit	Quantity	Procurement Method & Type	Contract Approval Authority	Source of Fund	Estd. Cost (Lac Tk)	Issue RFQ/ OTM	Proposal Opening	Proposal Evaluation	Approval	Signing Contract	Remarks/ Total Allocation (Lac Taka)
1	2	3	4	5	6	7	8	9	10	11	12	13	14
3211101	Awards and rewards	LS	As per requirement	DPM	As per delegation of financial power for Statutory Body	GoB	1.20	N/A	N/A	N/A	N/A	N/A	1.20
3211106	Refreshment Cost	LS	As per requirement	DPM	As per delegation of financial power for Statutory Body	GoB	5.50	N/A	N/A	N/A	N/A	N/A	5.50
3211110	Law related expenditure	LS	As per requirement	DPM	As per delegation of financial power for Statutory Body	GoB	2.00	N/A	N/A	N/A	N/A	N/A	2.00
3211111	Seminar & Conference Cost	LS	As per requirement	DPM RFQ	As per delegation of financial power for Statutory Body	GoB	30.00	N/A	N/A	N/A	N/A	N/A	30.00
3211113	Electricity	LS	As per requirement	DPM (Monthly Bill Payment)	As per delegation of financial power for Statutory Body	GoB	45.00	N/A	N/A	N/A	N/A	N/A	45.00
3211117	Internet	LS	As per requirement	DCP DPM OTM (Monthly Bill Payment)	As per delegation of financial power for Statutory Body	GoB	7.00	N/A	N/A	N/A	N/A	N/A	7.00
3211119	Communication (Dak)	LS	As per requirement	DCP DPM	As per delegation of financial power for Statutory Body	GoB	0.70	N/A	N/A	N/A	N/A	N/A	0.70
3211120	Telephone	LS	As per requirement	DCP DPM (Monthly Bill Payment)	As per delegation of financial power for Statutory Body	GoB	2.50	N/A	N/A	N/A	N/A	N/A	2.50
3211125	Advertisement Cost	LS	As per requirement	DCP OTM	As per delegation of financial power for Statutory Body	GoB	7.00	N/A	N/A	N/A	N/A	N/A	7.00
3211127	Books & Journals	LS	As per requirement	DCP DPM OTM	As per delegation of financial power for Statutory Body	GoB	5.00	N/A	N/A	N/A	N/A	N/A	5.00
3211131	Outsourcing	LS	As per requirement	DPM (Govt. Rate)	As per delegation of financial power for Statutory Body	GoB	150.00	N/A	N/A	N/A	N/A	N/A	150.00

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3211134	Daily Labour Wages	LS	As per requirement	DPM	As per delegation of financial power for Statutory Body	GoB	5.50	N/A	N/A	N/A	N/A	N/A	5.50
3231106	Fare & Transport Cost of Goods	LS	As per requirement	DCP DPM	As per delegation of financial power for Statutory Body	GoB	2.00	N/A	N/A	N/A	N/A	N/A	2.00
3231101	Training	LS	As per requirement	DCP DPM OTM	As per delegation of financial power for Statutory Body	GoB	50.00	N/A	N/A	N/A	N/A	N/A	50.00
3244101	Travel Expenditure	LS	As per requirement	DCP DPM OTM (Govt. Rate)	As per delegation of financial power for Statutory Body	GoB	40.00	N/A	N/A	N/A	N/A	N/A	40.00
3243101	Gas (Patrol, oil & lubricant)	Litre/ Gallon/ cum	CNG, Patrol & Lubricants for Jeep-1 Pickup-1 Microbus-2 Minibus-1 Motobike-1	DPM (Govt. Rate)	As per delegation of financial power for Statutory Body	GoB	50.00	N/A	N/A	N/A	N/A	N/A	50.00
3252109	Medical & Surgical Supplies	Number	Necessary small medical equipment and medicines for medical centres as per requirement	RFQ LTM OTM	As per delegation of financial power for Statutory Body	GoB	5.00	26.10.23	05.11.23	09.11.23	12.11.23	15.11.23	5.00
3253103	Security Service	Number	As per requirement	DPM	As per delegation of financial power for Statutory Body	GoB	42.00	N/A	N/A	N/A	N/A	N/A	42.00
3255101	Computer Consumables	Number	Toner-100 Keyboard-20 Mouse-30 Antivirus-85 Pendrive-20 Multiplug-20 & others as per requirement	RFQ LTM	As per delegation of financial power for Statutory Body	GoB	10.00	26.11.23	10.12.23	17.12.23	20.12.23	26.12.23	10.00
3255102	Printing & Binding	Number	Year Book-1000 Scientific Booklet-	DCP RFQ LTM	As per delegation of financial power for Statutory Body	GoB	15.00	08.11.23	20.11.23	22.11.23	26.11.23	05.12.23	15.00

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			2000 Prospectus- 1000 Leaflet-2000 Wall Photo & Paper-25 Scientific Book Binding-100										
3255105	Others Stationary	Number	Airfreshner- 50 Aerosole- 200 Harpic-100 litre Car Scent-20 Facial Tissue-100 Toilet Tissue-200 Stapler Pin- 500 Ball Pen-500 Gel Pen-200 File Binding Tape-50 Paperwet- 100 Offset Paper (A4)-200 rim Paper Legal- 20 rim Marker Pen- 30 Pencile-200 Envelope- 5,000 Gluestik-100 Stick Gum- 100 Soap-50 Detergent-10 kg Handwash- 200 Antiseptic- 50 L Pencil Battery-100	DCP RFQ LTM	As per delegation of financial power for Statutory Body	GoB	12.00	17.10.23	02.11.23	04.11.23	08.11.23	12.11.23	12.00

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			Towel-50 Binding Clip-50 Box Calculator- 10 Tag-1000 Stapler Machine-20 Plastic File- 1000 Resister Note Book- 50 pcs Single Punch Machine-20 Double Punch Machine-20 Wall Watch- 10 Anticutter- 30 Pin Remover-40 Sharpner-50 Eraser-100 Packaging Tape-100 pcs And Others										
3256102	Chemicals & Reagents	Kg, litter, mg, ml, etc.	lab chemical and reagents as per lab requirement	OTM LTM	As per delegation of financial power for Statutory Body	GoB	40.00	12.11.23 01.02.24	25.11.23 15.02.24	30.11.23 22.02.24	07.12.23 01.03.24	14.12.23 08.03.24	40.00
3256103	Utility Goods (General Supply & Raw materials)	Number	As per office requirement	DCP DPM	As per delegation of financial power for Statutory Body	GoB	10.00	01.01.24	15.01.24	22.01.24	29.01.24	05.02.24	10.00
3256105	Raw materials & Spare Parts	Number	As per office requirement	DCP DPM	As per delegation of financial power for Statutory Body	GoB	3.00	04.02.24	18.02.24	25.02.24	04.02.24	11.02.24	3.00
3258101	Motor Vehicles (Repair & Maintenance)	Number	Jeep-1 Microbus-1 Pickup-1 Minibus-1	DCP DPM	As per delegation of financial power for Statutory Body	GoB	8.00	N/A	N/A	N/A	N/A	N/A	8.00
3258102	Furniture (Repair & Maintenance)	LS	As per requirement	DCP DPM	As per delegation of financial power for Statutory Body	GoB	4.00	N/A	N/A	N/A	N/A	N/A	4.00

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3258103	Computer (Repair & Maintenance)	LS	As per requirement	DCP DPM	As per delegation of financial power for Statutory Body	GoB	5.00	N/A	N/A	N/A	N/A	N/A	5.00
3258104	Office Equipment Repair & Maintenance)	LS	Repairing of Water filter, Photocopiers and other office equipment	DCP DPM	As per delegation of financial power for Statutory Body	GoB	3.00	N/A	N/A	N/A	N/A	N/A	3.00
3258105	Machineries & Equipment (Repair & Maintenance)	LS	AC/Fridge/Generator/Substation/Scientific Equipment Repair & Maintenance	DCP DPM	As per delegation of financial power for Statutory Body	GoB	5.00	N/A	N/A	N/A	N/A	N/A	5.00
3258106	Residential Buildings (Repair & Maintenance)	LS	Maintenance works as per requirement	DCP RFQ OTM	As per delegation of financial power for Statutory Body	GoB	10.00	N/A	N/A	N/A	N/A	N/A	10.00
3258107	Non-residential Buildings (Repair & Maintenance)	LS	Maintenance works as per requirement	DCP RFQ	As per delegation of financial power for Statutory Body	GoB	11.60	N/A	N/A	N/A	N/A	N/A	11.60
3258108	Other Buildings & Establishment (Repair & Maintenance)	LS	Installation of Deep Tube Well, Repairing Works etc	DCP RFQ OTM	As per delegation of financial power for Statutory Body	GoB	13.00	N/A	N/A	N/A	N/A	N/A	13.00
3258140	Motor Vehicle Maintenance Cost	LS	As per requirement	DCP DPM RFQ	As per delegation of financial power for Statutory Body	GoB	12.00	N/A	N/A	N/A	N/A	N/A	12.00
3631108	Research	LS	Physical Service for Sample/Data Collection-5 Packages, Sample Analysis Fee-6 Packages, Research Minor Equipment for Laboratories -3 packages	DCP RFQ LTM OTM	As per delegation of financial power for Statutory Body	GoB	200.00	01.11.23 08.11.23 15.11.23 22.11.23 29.11.23 06.12.23 13.12.23 20.12.23	15.11.23 23.11.23 30.11.23 07.12.23 13.12.23 20.12.23 27.12.23 03.01.24	22.11.23 30.11.23 07.12.23 14.12.23 20.12.23 27.12.23 03.01.24 10.01.24	29.11.23 07.12.23 14.12.23 21.12.23 27.12.23 04.01.24 11.01.24 18.01.24 25.01.24	06.12.23 14.12.23 21.12.23 28.12.23 04.01.24 11.01.24 18.01.24 25.01.24	200.00

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3257105	Innovation	LS	Maintenance of Coral aquarium-2, Installation of Fish Gallery-1 Package	RFQ LTM	As per delegation of financial power for Statutory Body	GoB	7.00	05.02.24	19.02.24	26.02.24	05.02.24	12.02.24	7.00
4112304	Engineering and other Equipment with Accessories	LS	Different Engineering and other Equipment 2 packages	OTM	As per delegation of financial power for Statutory Body	GoB	1.00	03.01.24	18.01.24	25.01.24	07.02.24	14.02.24	1.00
4112310	Research Equipment	LS	Research Equipment as per requirement-7 packages	OTM	As per delegation of financial power for Statutory Body	GoB	130.00	02.11.23 09.11.23 16.11.23 23.11.23 30.11.23 07.12.23 14.12.23	16.11.23 24.11.23 01.12.23 08.12.23 14.12.23 21.12.23 28.12.23	23.11.23 01.12.23 07.12.23 13.12.23 21.12.23 27.12.23 02.01.24	30.11.23 07.12.23 13.12.23 21.12.23 27.12.23 07.01.24 10.01.24	07.12.23 13.12.23 21.12.23 27.12.23 07.01.24 10.01.24 17.01.24	130.00
4112310	Office Equipment	LS	Office Equipment	OTM	As per delegation of financial power for Statutory Body	GoB	5.00	07.11.23	19.11.23	23.11.23	30.11.23	07.12.23	5.00
4112101	Motor Vehicle	Number	Pajero-1	OTM	As per delegation of financial power for Statutory Body	GoB	100.00	01.03.24	15.03.24	22.03.24	25.03.24	02.04.24	100.00
4112201	ICT Equipment	Number	Internet, PABX, Telephone	RFQ OTM	As per delegation of financial power for Statutory Body	GoB	5.00	01.11.23	15.11.23	22.11.23	25.11.23	02.12.23	5.00
4112202	Computer and others	Number	Interactive Display Boards-1 Lab Display Monitor-3	RFQ OTM	As per delegation of financial power for Statutory Body	GoB	15.00	08.09.23	22.09.23	29.09.23	05.09.23	12.09.23	15.00
4112314	Furniture	Number	Lab and Office Furniture-1 package	RFQ LTM	As per delegation of financial power for Statutory Body	GoB	10.00	07.11.23	21.11.23	17.11.23	20.11.23	01.12.23	10.00

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 (মোঃ মঈনুল ইসলাম তিতাস)
 মহাপরিচালক (অতিরিক্ত দায়িত্ব)
 বাংলাদেশ ওশানোগ্রাফিক রিসার্চ ইনস্টিটিউট
 ও
 অতিরিক্ত সচিব
 বিজ্ঞান ও প্রযুক্তি মন্ত্রণালয়